



!! Sabka Malik Atma !!
Vishwatmak Jangli Maharaj Ashram Trust's
Atma Malik Institute of Technology & Research (AMRIT)
Department of Computer Engineering

ADM/EST/DI/08	General Correspondence with other offices	Academic Year: 2022-23
Rev : 00		Semester: ODD

Ref: AMRIT/ES/comp. Dept. /2022-23/141

Date: 23/11/2022

To,
The Principal,
AMRIT, Mohili-Aghai

Subject: Regarding Students complaints and Suggestions

Respected Sir,

We, faculties of computer engineering department notice that our students give feedback and some suggestions regarding wifi facilities is not provided, there is electricity issue and want canteen facility regularly, so we request you to considered our student's suggestions and resolve it as soon as possible.

Expecting your kind attention and prompt action regarding this.

Yours faithfully

Houl
(Harchada S)

O.S.
Intom the concerned
dept.

[Signature]
23/11/22

[Signature]
23/11/22

Date	Details of the Complaint/ Appeal	Complaint Acknowledge to student on	Initial assessment of Complaint/ Appeal	Correction	Root Cause	Corrective Action	Communicated decision to Student on	Responsibility	Target Date	Completion Date	Verified by HOD/ Cell I/C.
	① wifi facilities is not provided	At the end sem feedback	✓	-	taken as a suggestions so not recorded in complaints DS	forward all suggestions & complaints to administrative	-	HOD & Dep. ISO coordinator	25/11/22	-	✓
	② electricity issue	- -	✓	-	- -	- -	-	- -	-	-	✓
	③ canteen facility not regularly.	- -	✓	-	- -	- -	-	- -	-	-	✓